



City of Rockville Ethics Commission
CONFLICT OF INTEREST DISCLOSURE FORM
DEALING WITH CITY WHEN INTERESTED (p. 1 of 3)

Code Reference: Section 16-25

Name: _____

Title: _____

Date: _____

Scope: All elected or appointed officials or salaried employees (decision making or non-decision making) are subject to this section.

Note: The term "*interest*" when used herein refers to any legal or equitable economic interest, whether or not subject to an encumbrance or a condition, which was owned or held, in whole or in part, jointly or severally, directly or indirectly. In addition to any legal or equitable economic interest owned or held, interest shall also mean and include negotiations undertaken for the purpose of actually acquiring or obtaining a legal or equitable economic interest. Additionally, the term "*qualified relative*" when used herein refers to your spouse, domestic partner, parent, child or sibling.

1. If you have an interest in any of the following, then you must disclose the nature and circumstances of the interest below.
 - a. In any matter in which you or your qualified relative has an interest.
 - b. In any matter in which any of the following is a party:
 - i. A business entity in which you know or you reasonably should have known that you have a direct financial interest,
 - ii. A business entity for which you or your qualified relative is an officer, director, trustee, partner or employee,
 - iii. A business entity with which you, or to your knowledge, your qualified relative is negotiating employment or has any arrangement concerning prospective employment,
 - iv. A business entity that is a party to an existing contract with you, or which to your knowledge is a party to a contract with your qualified relative, and if the contract could reasonably result in a conflict between your private interests and your official duties,
 - v. Any entity doing business with the City in which a direct financial interest is owned by another entity in which you have a direct financial interest, and which you reasonably should have known of both direct financial interests,
 - vi. A business entity that you know is a creditor or obligee with respect to a thing of economic value to you, or to your qualified relative, or
 - vii. A business entity that is a creditor or obligee to you or your qualified relative and is in a position to directly and substantially affect your interest or the interest of your qualified relative.

ETHICS COMMISSION

Address: 111 Maryland Avenue, Rockville, Maryland 20850. Tel: 240-314-8280



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Acknowledgement:

By disclosing the nature and circumstances of my conflict herein, I acknowledge that I have an interest in and that I am disqualified from participating in the matter involving my interest. Notwithstanding, I understand that I may still participate in the matter involving my interest only if:

1. My disqualification leaves the body with less than a quorum capable of acting;
2. I am required by law to act; or
3. I am the only official or employee authorized to act.

Print Name

Date

Signature

Date

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